

Conference Session Proposal Information
 2027 PMEA Annual In-Service Conference
 April 14-17, 2027 Bayfront Convention Center, Erie

Window of opportunity to submit will open on **Monday, May 18** and will **close at 11:59 PM on Tuesday, June 30**.

PMEA/NAfME members and PMEA/NAfME Corporate Sponsor Member companies are invited to submit educational session proposals for the **2027 PMEA Annual In-Service Conference** in the Call for Session Proposals. The PMEA Conference Planning Committee will utilize a blind review process for all proposals submitted. Please omit any information from the proposal narration that would prohibit the reviewer to submit a blind evaluation. The final decision for inclusion in the annual conference will be that of the conference chair. Corporate Sponsor member session proposals must include a note of endorsement (letter/email) from the sponsoring company when submitted. Sponsoring companies will be listed in the program book. ***For sessions promoting a specific product, an exhibit booth at the conference is required by the sponsoring company/organization.***

Selection Process

The PMEA Conference Planning Committee will be guided in the selection of sessions by the following criteria using the rubric below and will be accepted in the following content areas:

- Access/Belonging/Diversity/Equity/Inclusion (Exceptional Learners)
- Adjudication/Performance Assessment
- Career Development/Teacher Resources
- Choral
- Collegiate/PCMEA
- Curriculum Instruction/Development/Assessment
- Education in Rural/Urban Settings
- General Music Classrooms - Early/Primary/Intermediate/Middle/High, World Music
- Health/Wellness/Retirement
- Higher Ed/SMTE/Research
- Instrumental (Band, Jazz, Strings, all areas)
- Leadership/Mentoring
- Marketing/Promotion/Music Parent Groups
- Modern Band/Guitar
- Other

RUBRIC used for Blind Review:

Category	Guiding Question	4	3	2	1
Educational Value (weighted x 2)	Will this session meaningfully benefit music educators' professional practice?	Outstanding	Strong	Limited	Weak
Clarity of Objectives & Description	Are the session goals and focus clearly explained?	Outstanding	Strong	Limited	Weak
Session Design	Is the session intentionally structured to support participant learning (lecture, demonstration, discussion, etc.)?	Outstanding	Strong	Limited	Weak
Relevance / Timeliness	Is the topic relevant to current needs in music education?	Outstanding	Strong	Limited	Weak
Presenter Preparation	Does the proposal explain why the presenter is well positioned to present this topic?	Outstanding	Strong	Limited	Weak
Practical Application	Does the proposal indicate that participants will leave with concrete strategies, ideas, or examples?	Outstanding	Strong	Limited	Weak

Procedure

Complete the Online Proposal Application Form which includes: Session Title, Description, Type of Session (to include interaction level - panel, lecture, demonstration) and Content Area. **Be sure to include a current email address.**

Session Participant(s)

1. All selected presenters must be current members of NAFME or representatives of PME/NAFME Corporate Sponsor companies. **No honoraria are paid to educational session presenters.**
2. All session proposals are reviewed blindly, therefore **do NOT include any identifying information** in the session description section of the proposal.
3. **Submission of a proposal is a commitment by all participating individuals to register for the conference at the applicable rate (full conference, daily rate on day of session or attend as an exhibitor).**
4. Because of scheduling difficulties, individual requests for particular times will be considered, however cannot always be accommodated.