

# 2024 PMEA Annual Conference Registration Policies

1. There are three registration time periods: 1) **Early** – until February 14; 2) **Regular** – until April 10; 3) **On-Site** – April 11-20. Registrations postmarked after **April 10** will not be processed but will be taken to the conference site and the on-site fee will be assessed.
2. Refunds of registration fees will be returned until the conference opens if your school district attendance request is denied. A letter must be submitted for a refund **before** the regular registration deadline of **April 10, 2024**.
3. Following the conference, refunds for illness or emergencies will be given upon submission of written request and supporting documentation (physician's statement, emergency information, etc.). Refunds are subject to a \$15 processing fee. **All refunds must be submitted in writing to the PMEA Executive Office by Monday May 6, 2024.**
4. Membership must be current at the time of registration. Expiration dates prior to June 30, 2024 are not acceptable; registration will be processed at the non-member rate and you will be invoiced for the difference.
5. If you are not currently a member and wish to join, the membership application can be found by scrolling over the Membership menu option and selecting the "PMEA Membership Information" link on the PMEA website at [www.pmea.net](http://www.pmea.net). Please send the completed application along with your conference registration form to PMEA.
6. A check or credit card information must accompany the conference registration form. **We cannot accept purchase orders.** PMEA accepts all major credit cards. If your check is returned for non-sufficient funds, you expressly authorize your account to be electronically debited or bank drafted for the amount of the check plus applicable fees.
7. Online registration is available for those wishing to pay with a credit card. To do so, log in to the PMEA website at [www.pmea.net](http://www.pmea.net) using your email address as your username and the password you created. Once logged in, select the PMEA Conference Information link from the "Conferences and Events" menu option. You will find the conference registration link on this page. You must be logged in to receive the member registration rate.
8. Please call the PMEA Executive Office (610-562-9757 or toll-free 1-888-919-7632) or email [kelly@pmea.net](mailto:kelly@pmea.net) if you have any questions concerning conference registration. Office hours are 8 a.m. to 4 p.m., Monday through Friday.
9. The family member registration rate includes one spouse and up to four children under the age of 12. The JHS/HS Student rate is a per person rate. Please use the back of the registration form if you need to add names for badges.
10. The daily fee is for PMEA members who plan to attend only **one day** of the conference. **Do not pay the daily fee if you plan to attend more than one day.** The daily fee is available for Thursday, Friday or Saturday (please note there are no exhibit hours on Saturday). **Non-members may not register at the daily rate.**
11. **All-State concert tickets may be purchased with conference registration OR online through the Warner Theatre (please note additional fees may apply if purchasing tickets online). All concert tickets are non-refundable. All Concerts will be held at the Warner Theatre.** Tickets for the 2024 All-State Festival Concerts are \$20 each (price includes a \$2 per ticket fee from the Warner Theatre and a 3% tax to Erie). A child ticket option (ages 4-12) is available online through the Warner Theatre for \$15. Children sitting on an adult's lap (ages 3 and under) are free. The All-State Contemporary A Cappella & Jazz ensembles will perform Friday, April 19 at 7:30 p.m. The Saturday schedule is as follows: All-State Concert Orchestra & Band – 11 a.m.; All-State Wind Ensemble & Chorus – 4 p.m.; seating for **ALL** concerts is General Admission. \*Please note that the ensembles will perform in the order they're listed for each concert.
12. **Consent to Use of Photographic Images** – Registration and attendance at or participation in the 2024 PMEA Annual Conference constitutes an agreement by the registrant to PMEA's use and distribution of the registrant's or attendee's image in photographs that may be printed or published online.