



Modern Band Showcase

Student Performance Opportunities Guidelines for Hosting

1 Purpose of this document

- a. To provide definitions and a framework for developing and implementing a one (1) day Modern Band Showcase
- b. To provide guidelines to participating directors
- c. To provide guidelines for potential hosts regarding budget, marketing, etc
- d. To provide participants and hosts with appropriate PMEA documents (policies, permissions, forms, etc)

2 Definitions

a. **Modern Band**

Modern Band is a large umbrella term for both performance ensembles and pedagogical techniques that is inclusive of the following definitions:

- i. Utilizes popular/commercial music as its central canon,
- ii. Teaches students to perform the music they know and love,
- iii. Develops composition and improvisation skills,
- iv. Encourages study of popular music styles that include (but are not limited to) rock, pop, reggae, hip-hop, rhythm & blues, electronic dance music, and other contemporary styles as they emerge,
- v. Supports performance by ensembles such as (but not limited to) rock band, bucket drumming, tech lab group, guitar, ukes, pop vocal/instrumental group, etc., and
- vi. can be at the elementary, middle, or high school level.

The foundation of Modern Band is “Music that kids know as well as music that kids create.”

b. PMEA Modern Band Showcase

Modern Band Showcase is a one (1) day event that provides an opportunity for students who participate in ensembles that meet the definition of ***Modern Band*** to learn and perform in a supportive environment that is:

- i. Non-competitive,
- ii. Inclusive of all ranges of ability and experience, and
- iii. Places value on the music that students may be familiar with from their community, family, and/or ethnic/social backgrounds.

Recommended Showcase activities would include:

- iv. Student Modern Bands performing for one another, for clinicians, etc.
- v. Break out sessions for students and their directors
- vi. Guest performing artists

3 Guidelines for the Participating Ensemble

a. Requirements for Ensemble Participation in a PMEA Modern Band Showcase

- i. Active PMEA membership for each participating director (*who must be present throughout the entire event*)
- ii. Music selected for performance by the ensemble must adhere to PMEA and school policies and be appropriate for student audiences (*PMEA reserves the right to approve music performed at Modern Band Showcase*)
- iii. Modern Band ensembles can be at the elementary, middle, or high school level.

b. Recommendations for Ensemble Performance at a PMEA Modern Band Showcase:

- i. Performance time not to exceed three selections and/or a total of 15 minutes
- ii. Set up on stage not to exceed 5 minutes and break down not to exceed 5 minutes
- iii. Music performed (as well as performance practice) must be appropriate for school-age audiences in terms of content, lyrics, meaning, etc.

c. Requirements for director(s) of participating ensembles

- i. Have a fully active PMEA membership
- ii. Ensures that students participating in the Modern Band Showcase are participants in the school's Modern Band program
- iii. Are responsible for procuring appropriate and signed parent/guardian permissions associated with your students participating in a PMEA Modern Band Showcase
- iv. Are responsible for all financial obligations associated with participation in the PMEA Modern Band Showcase (registration fees, travel, etc.)
- v. Are (in tandem with your adult chaperones) responsible for your students' behavior, well-being, and adherence to all [PMEA Code of Conduct](#) policies, as well as adherence to your school's policies/policies of the host school or venue.

- vi. Are responsible for all emergency contact information, as well as medical, dietary, and any other special needs of your students and representatives of your school.
- vii. Adhere to PMEA and school policies regarding music selected for performance by the ensemble; music selected must be appropriate for student audiences (*PMEA reserves the right to approve music performed at Modern Band Showcases prior to the event*)
- viii. Are responsible for all of your school and personal instruments, gear, and equipment, and are required to complete a [PMEA Instrument Waiver Liability Form](#)

*If unsure of any policies or guidelines, contact PMEA 2023 Modern Band Showcase Coordinator; Henry Pearlberg
henrypearlberg@gmail.com

4 Guidelines for the Host

a. Preparing for a PMEA Modern Band Showcase

- i. Select a date and location (including a performance space as well as workshop/clinic spaces, as needed)
- ii. Procure written confirmation from school administration granting permission to serve as a host site for a PMEA Modern Band Showcase
- iii. Submit PMEA Modern Band Showcase [Hosting Form](#)
- iv. Create a list of on-site appropriate common gear and equipment that can be shared by participating groups; i.e. sound reinforcement (microphones, PA system, amplifiers), drum kit(s), power cables, instrument cables, etc...
- v. Procure or contract with a designated sound technician/stage manager to assist (this could be a college student or parent volunteer)
- vi. Procure financial or in-kind sponsorship, as appropriate
- vii. Schedule: develop a schedule of the day's activities
 - Instructional considerations
 - Opportunities for groups to perform for each other
 - Workshops/Clinics for students and/or teachers
 - Performance by a guest artist
 - Culminating event - ie: large group performance, 4-chord frenzy, guest artist performance, etc.
 - Non-instructional considerations
 - Travel: daytime vs. evening events
 - Age of participants: daytime vs. evening events
 - Meals: start and end time, dietary needs, availability at the

- viii. Budget: Develop a budget proposal in **advance** of advertising the event for approval by PMEA. PMEA will serve as fiduciary for the event. (PMEA will receive payments and pay expenses.)

Note: PMEA Modern Band Showcase event is not meant to be a fundraising event for the host, host's music program, or host's music boosters group. Any profit of funds beyond the reasonable amount for costs associated with the event (which could include, custodial fees, venue fee, honorariums for clinicians, guest artists, etc.) should be included in the final budget report.

Number of Participating groups (Suggested range is no fewer than 4 groups and no more than 8 groups.)

Showcase Income

- Group Participation Fee (2023) - Recommended range: \$150 - \$200 for each group. If a school has multiple groups performing, the fee for additional groups is recommended at not more than \$100 each) *It is good practice to keep the registration fee as affordable and accessible as possible to interested school groups.*
- Sponsorships
 - i. Not to be used as a replacement for the registration fee
 - ii. Can be solicited to enhance the event (guest artists, additional clinicians, meal costs, venue costs, other costs not covered by registration fee)
- Tickets - Not Applicable for 2023.

Showcase Expenses

- PMEA Liability (See Fest Insurance form) - \$25.00
 - i. This insurance covers liability, no bodily injury. The policy covers PMEA in this regard. BE CERTAIN TO REMIND YOUR PARTICIPANTS THEY MUST CARRY FAMILY MEDICAL OR SCHOOL INSURANCE TO ATTEND THIS EVENT. In the event the student does not have insurance the parent/guardian must accept responsibility for the student should medical attention be needed. PMEA is not responsible for injuries.
- <https://www.pmea.net/wp-content/uploads/2022/08/Fest-Insurance-Form-2022-23.pdf>
- Clinician/Guest Artist costs
 - i. Honorarium (suggested minimum \$300/day or \$50/hour)
 - ii. Travel (mileage/transportation), Meals, Lodging
- Participation Recognition - PMEA Certificate/Plaque
- Site fees (rental, custodial)
- Rental fees (equipment)
- Contracted Personnel (sound technicians, stage managers, etc.)

Individual (per participant) expenses

- Individual meal costs if needed
- ix. Submit the schedule and budget for approval prior to advertising the event date to PMEA Modern Band Showcase Coordinator for review. For 2023 - Henry Pearlberg. henry.pearlberg@gmail.com
- x. Market the event
- Develop informational materials for distribution (PMEA will assist with marketing)
- Provide application form to interested directors
- Include purpose and guidelines to participate
 - Include location, date, time, schedule, and all costs associated with the event
 - Include gear and equipment available on-site for participants to use
 - Include all events associated with the event, potential clinicians/guest artists, meal provided or available for purchase, etc
 - Include the following forms
 - Participating Director Information Form
 - [Instrument Responsibility Form](#)
 - [Dietary Needs Form](#) (if providing meals that are included in Group Registration Form)
 - [PMEA Student Policy Form](#) to be shared by each director of participating groups prior to attendance at the event

b. Three weeks prior to the event

- i. Determine if there is sufficient participation to meet the budget. If not, the event must be subsidized by sponsorship or canceled.
- ii. Solicit the intended performance materials from each participating group prior to the Modern Band Showcase to review for appropriateness.
- iii. Have all registration fees paid by each school collected at this time. All fees should be made payable to "PMEA."
- iv. Send all fees collected to PMEA %Kelly Gressley, Administrative Assistant
PMEA, 56 South Third St, Hamburg, PA 19526
- v. Ask participating directors to send a set up chart for the performance, as needs for instruments and equipment you may be able to provide.

c. The Day of the Modern Band Showcase

- i. Have signage for where groups should arrive and report
- ii. Have on-site student volunteer guides to greet arriving groups
- iii. Have designated, secure rooms for each school to put gear, instruments, personal items
- iv. Have a schedule of the day's events, map of the building, any last minute instructions for each director

- v. Provide the PMEA recording statement of copyrighted materials in print
 - *No unauthorized recordings may be made of the performance of copyrighted material at any time during the event*

d. One Week after the Modern Band Showcase

- i. Submit final budget and report to PMEA
- ii. Submit any unpaid bills that are PMEA responsibility

Forms To Be Completed

[Hosting Form](#)

Participating Director Form (includes Dietary Needs and School-owned Instrument Responsibility form) - will send to hosts after they submit their Hosting Form
Student-Owned Instrument Responsibility Form - will send after they submit their Hosting Form

Forms To Be Reviewed By Participating Directors With Their Students

[PMEA Student Policy Form](#)

Sample Budget Sheet

Income			
Registration Fees From Each Participating Schools.			
		School/Ensemble	Fee
	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		
	Total		
Sponsorships/Donations			
Food/Snacks - (optional)			
	Grand Total		
Expenditures			
	Clinician Fees		
	Guest Artist Fees		
	Liability Insurance		\$25.00
	Venue Rental Fee		
	Custodial		
	Food/Snacks		
	Certificates		
	Total Costs		