

2023 PMEA Annual In-Service Conference Registration Form

April 20-22, Kalahari Convention Center

Pre-registration for the conference provides access to the full range of offerings, including special events, sessions, performances and exhibits. Early registration ends on 2/15; Regular Registration runs from 2/16 – 4/12. Any registrations postmarked/received 4/13 or later will be processed on-site at the On-Site Registration rate.

Full Name _____ Preferred First Name on Badge _____
 PMEA/NAfME ID # _____ School Name for Badge _____
 Preferred Email Address: _____ PDE # (seven digits) _____
 Preferred phone # () _____ ext. _____ Phone # Type: Cell _____ Home _____ Work _____
 First Time Attendee? _____ Special Accommodations? _____

Type of Registrant	Early (Postmarked by 2/15)	Regular (Postmarked by 4/12)	On Site Fees- on or after 4/13	Total
PMEA Member	\$170	\$185	\$200	\$
Collegiate Member	\$35	\$40	\$45	\$
Retired Member	\$10	\$15	\$20	\$
Superintendent/ Principal	No Fee	No Fee	No Fee	\$
Non-Member (Full Conference Only)	\$280	\$295	\$310	\$
JHS/HS Student	\$25	\$30	\$35	\$
**Family Members (Non-Teaching Spouse & children under 12)	\$50	\$60	\$70	\$
*Daily Fee- Indicate day attending: Thu (4/20) Fri(4/21)	\$100	\$115	\$130	\$
*Daily Fee – Saturday (4/22) Only	\$40	\$50	\$60	\$
Registration Total				\$

*See #10 on the Conference Registration Policies Page for details on Daily Fee Registration

**Badges for Family/ JHS/HS Students Registration (if applicable). Please use the back of the form for additional names for badges, if needed:

Name: _____ Relationship _____

Name: _____ Relationship _____

Additional Options:

Will you attend the PMEA Awards Dessert Reception (Thu, 4/20 @ 6:30 p.m.; included in registration fee)? YES NO

Will you attend the Thursday Evening Concert (Thu, 4/20 @ 8:00 p.m.; included in registration fee)? YES NO

All-State Festival Concerts – Jazz/Vocal Jazz @ Pocono Mt. West HS; All Sat. concerts @ Kalahari Convention Center

Concert Tickets	Cost per Ticket	Multiplied By	# of Tickets	Equals	Total
All-State Jazz & Vocal Jazz (Fri 4/21, 7:30 p.m.)	\$20	X		=	\$
All-State Wind Ensemble & Chorus (Sat 4/22, 10:30 a.m.)	\$20	X		=	\$
All-State Band & Orchestra (Sat 4/22, 3:30 p.m.)	\$20	X		=	\$
All-State Ticket Total					\$

*Please note that a child ticket option (12 and under) is available online at ticketor.com/pmea Adults may also purchase tickets online at ticketor.com/pmea

Ways to Register:

1. Online at www.pmea.net
2. Phone- 610-562-9757 or 888-919-7632 (credit card payments only)
3. Mail- Return this form with full payment to: PMEA Conference Registration, 56 S. Third St., Hamburg, PA 19526-1828.

We cannot accept purchase orders without payment in full. Checks should be made payable to PMEA.

Registration Total \$ _____

Credit Card Info:

Card # _____

Exp Date _____ Security Code: _____

Name on Card _____

Billing Street Address: _____

Billing Zip Code: _____

On-Site Emergency Information:

Where you will be staying during the event: _____ Emergency Contact: _____

Relationship to you: _____ Contact's Phone # () _____

Any Special Dietary Needs? _____

Office Use Only:

Credit Card	Check No.	Amount Pd





2023 PMEA Annual Conference Registration Policies

1. There are three registration time periods: 1) **Early** – until February 15; 2) **Regular** – until April 12; 2) **On-Site** – April 13-22. Registrations postmarked after **April 12** will not be processed but will be taken to the conference site and the on-site fee will be assessed.
2. Refunds of registration fees will be returned until the conference opens if your school district attendance request is denied. A letter must be submitted for a refund **before** the regular registration deadline of **April 12, 2023**.
3. Following the conference, refunds for illness or emergencies will be given upon submission of written request and supporting documentation (physician's statement, emergency information, etc.). Refunds are subject to a \$15 processing fee. **All refunds must be submitted in writing to the PMEA Executive Office by Monday May 8, 2023.**
4. Membership must be current at the time of registration. Expiration dates prior to June 30, 2023 are not acceptable; registration will be processed at the non-member rate and you will be invoiced for the difference.
5. If you are not currently a member and wish to join, the membership application can be found by scrolling over the Membership menu option and selecting the "PMEA Membership Information" link on the PMEA website at www.pmea.net. Please send the completed application along with your conference registration form to PMEA.
6. A check or credit card information must accompany the conference registration form. **We cannot accept purchase orders.** PMEA accepts all major credit cards. If your check is returned for non-sufficient funds, you expressly authorize your account to be electronically debited or bank drafted for the amount of the check plus applicable fees.
7. Online registration is available for those wishing to pay with a credit card. To do so, log in to the PMEA website at www.pmea.net using your email address as your username and the password you created. Once logged in, select the PMEA Conference Information link from the "Conferences and Events" menu option. You will find the conference registration link on this page. You must be logged in to receive the member registration rate.
8. Please call the PMEA Executive Office (610-562-9757 or toll-free 1-888-919-7632) or email kelly@pmea.net if you have any questions concerning conference registration. Office hours are 8 a.m. to 4 p.m., Monday through Friday.
9. The family member registration rate includes one spouse and up to four children under the age of 12. The JHS/HS Student rate is a per person rate. Please use the back of the registration form if you need to add names for badges.
10. The daily fee is for PMEA members who plan to attend only **one day** of the conference. **Do not pay the daily fee if you plan to attend more than one day.** The daily fee is available for Thursday, Friday, or Saturday (please note there are no exhibit hours on Saturday). **Non-members may not register at the daily rate.**
11. **All-State concert tickets may be purchased with conference registration OR online at ticketor.com/pmea. All concert tickets are non-refundable.** Tickets for the 2023 All-State Festival Concerts are \$20 each. The All-State Jazz (vocal and instrumental) ensembles will perform Friday, April 21 at 7:30 p.m. at Pocono Mountain West HS. The Saturday schedule is as follows: All-State Wind Ensemble & Chorus – 10:30 a.m.; All-State Concert Band & Orchestra – 3:30 p.m.; The Saturday concerts will be held at the Kalahari Convention Center (Kilimanjaro Ballroom). Seating for ALL concerts is General Admission. *Please note that the ensembles will perform in the order they're listed for each concert.
12. **Consent to Use of Photographic Images** – Registration and attendance at or participation in the 2023 PMEA Annual Conference constitutes an agreement by the registrant to PMEA's use and distribution of the registrant's or attendee's image in photographs that may be printed or published online.