



**Position Title:** Early String Specialist  
**Position Status:** Part-time  
**FLSA Classification:** Exempt  
**Reports To:** Director of the Arts & Division Heads

### **Position Purpose**

The Strings Instructor position is responsible for early string education to ages 8-12 via group instruction in Violin, Viola, Cello, and Bass. The teacher is responsible for maintaining gradebooks, and family communications.

### **Essential Functions**

#### **I. Music Instruction:**

- Teaches early string technique and ensemble skills in a group setting.
- Organizes and conducts string ensembles in performances for the community demonstrating work, technique, skills and artistry accomplished.
- Works with Arts Coordinator to organize performance details.
- Teaches music theory, ensemble playing, and appreciation as a part of a lower school general music class.
- Responsible for writing comments, maintaining gradebooks, and ePortfolios.
- Repair/assess instruments as needed.
- Attend departmental and program meetings when necessary

#### **II. Family Partnerships:**

- Act as liaison between parents and school.

#### **III. Any Other Duties Assigned by Division Heads.**

### **Qualifications**

- BA in Music or Music Education w/ String Pedagogy Background.
- Demonstrated successful experience of early strings education and working effectively with children and families.
- Must possess a strong commitment to collaboration and effective teamwork within the organization.
- Must be able to communicate effectively with children and families and school communities.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community
- Ability to develop and present ideas to benefit the string department
- Work well under pressure while maintaining professional demeanor
- Demonstrates initiative, is conscientious and provides complete follow-through on areas of responsibility
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building..

### **Physical Requirements and Work Environment**

- Be able to occasionally lift up to 50 lbs
- Regularly use close and distance vision
- Turn, bend, reach, and occasionally climb
- Work in a traditional climate controlled classroom environment with moderate noise level

### **Application Procedure**

Please write a letter of interest highlighting why you are interested in the role and the value you would bring to the position.

Please send the letter to [careers@sch.org](mailto:careers@sch.org)

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