

2019 PMEANAfME Eastern Division Conference

Registration Policies

1. There are two registration time periods: 1) Regular – until Monday, March 25; 2) On-Site – from March 26 – April 6. Registrations postmarked after **March 25** will not be processed but will be taken to the conference site and the on-site fee will be assessed.
2. Refunds of registration fees will be returned until the conference opens if your school district attendance request is denied. A letter must be submitted for a refund **before** the regular registration deadline of **March 25, 2019**.
3. Following the conference, refunds for illness or emergencies will be given upon submission of written request and supporting documentation (physician's statement, emergency information, etc.). Refunds are subject to a \$15 processing fee. **All refunds must be submitted in writing to the PMEANAfME Executive Office by Monday April 15, 2019.**
4. **All-State & All-East concert tickets are not refundable.**
5. Membership must be current at the time of registration. Expiration dates prior to **April 1, 2019** are not acceptable; registration will be processed at the non-member rate and you will be invoiced for the difference.
6. If you are not currently a member and wish to join, please visit nafme.org. (PMEA members must go to www.pmea.net to join/renew).
7. A check or credit card information must accompany the conference registration form. **We cannot accept purchase orders without payment.** PMEANAfME accepts all major credit cards. If your check is returned for non-sufficient funds, you expressly authorize your account to be electronically debited or bank drafted for the amount of the check plus applicable fees.
8. Online registration is available for those wishing to pay with a credit card. To do so, visit the [PMEANAfME Eastern Division Conference](http://www.pmea.net) website (<https://www.eventsquid.com/event/4848>)
9. Please call the PMEANAfME Executive Office (610-562-9757 or toll-free 1-888-919-7632) or email kelly@pmea.net if you have any questions concerning conference registration. Office hours are 8 a.m. to 4 p.m., Monday through Friday.
10. The daily fee is for NAFME members who plan to attend **ONLY** one day of the conference. **Do not pay the daily fee if you plan to attend more than one day.** The daily fee is available for Thursday, Friday or Saturday. **Non-members may not register at the daily rate.**
11. Tickets for the 2019 All-State Band & Orchestra Concert (4/6 @ 10 a.m.) and the All-State Wind Ens. & Chorus Concert (4/6 @ 3 p.m.) are \$15. Tickets for the 2019 All-State Vocal Jazz, All-State Jazz & All-East Jazz Ensembles (4/6 @ 7:30 p.m.) are \$20. Tickets for the 2019 NAFME All-East Treble & Mixed Choirs (4/7 @ 10 a.m.) and the All-East Band & Orchestra (4/7 @ 2:30 p.m.) are \$20. All tickets can be purchased online at www.ticketor.com/pmea
12. **Consent to Use of Photographic Images** – Registration and attendance at or participation in the 2019 PMEANAfME Eastern Division Conference constitutes an agreement by the registrant to PMEANAfME's use and distribution of the registrant's or attendee's image in photographs that may be printed or published online.