

## Act 48 Participant Requirements

In order to receive Act 48, each participant must complete and submit the following forms which are located on the PMEA website by scrolling over the Resources menu option and selecting the “Act 48 Information” link (<http://www.pmea.net/act-48-information/>).

- PA Department of Education Evaluation Form (<https://pmea.wufoo.com/forms/pde-act-48-survey/>)
- Act 48 Participant Form (<https://pmea.wufoo.com/forms/participant-act-48-form-for-districtregion-events/>)

Both the PDE Evaluation Form and Act 48 Participant Form can be submitted electronically.

### Act 48 Participant Form Instructions

The Act 48 Participant Form requires the following information:

**Name:**

**Email:**

**School and/or School District:**

**PDE ID #**

**Name of Event:**

### *Plan of Implementation*

A plan of implementation must be completed for each session attended. The plan of implementation must describe how the participant will integrate content learned during the session into professional practice (description can be brief – one to two sentences).

**Session Title**

**Session Presenter**

**Describe the instructional activities or strategies presented in the conference session which you plan to implement in your own educational setting.**

**List the instructional objectives for each of the activities or strategies you will be implementing.**

### *Student Assessment*

**How do you plan to assess your students to see that your objectives have been met?  
Please include a copy of your rubric or other assessment tool.**

I am willing to share data gathered from the student assessments with PMEA.

Yes       No

I would be interested in working with PMEA to develop SLOs using knowledge gained from the sessions I attended

Yes       No